

West of England LEP Board Board Meeting

Wednesday, 20 January 2021, 9:30am

Meeting to be held virtually

Prof Steve West (Chair)
 Katharine Finn (Vice-Chair)
 Christopher Grier
 Neil Douglas
 Dick Penny
 David Brown
 Jon Reynolds
 Mohammed Saddiq
 Margot Day
 Heather Cooper
 Joanne Rumley
 Zoe Metcalfe
 Natasha Swinscoe
 Richard Bonner
 Sue Rigby
 Mayor Tim Bowles
 Cllr Dine Romero
 Mayor Marvin Rees
 Cllr Toby Savage
 Cllr Donald Davies

West of England LEP
 PwC
 Airbus
 Viper Innovations
 Independent Consultant
 The Bristol Port Company
 GDS Digital
 Wessex Water
 Buro Happold
 Hargreaves Lansdown
 Foot Anstey
 ValueSwift
 Academic Health Science Network
 Arcadis
 Bath Spa University
 West of England Combined Authority
 Bath and North East Somerset
 Bristol City Council
 South Gloucestershire
 North Somerset Council

AGENDA

	Subject	Presenting	Pages
1.	Welcome and apologies <i>The Chair to welcome everybody to the meeting and apologies to be recorded.</i> <i>Apologies received in advance from Christopher Grier.</i>	Steve West	
2.	Minutes of the meeting held on 1 October 2020 <i>To approve minutes from the previous meeting held on 1 October 2020.</i>	Steve West	3 - 10
3.	Declarations of Interest <i>All Board members have a responsibility to treat all proposals/projects equally and impartially and must therefore declare whether they or their organisation has either a direct or indirect interest in any of the projects to be considered by the Board.</i>	Steve West	
	Items for Discussion		

4.	Freeport bid <i>Discussion and accompanying presentation.</i>	Stephen Bashford [45 mins]	
5.	Existing and Future Funding <i>Review of Local Growth Fund & Getting Building Fund and discussion about future opportunities in context of emerging Recovery Plans, Spring Budget and Levelling Up Fund.</i>	Patricia Greer & Pete Davis [25 mins]	11 - 16
	Items for Information		
6.	LEP Delivery Plan <i>To share the annual LEP End of Year Report and Delivery Plan with Board Members</i>	Lynda Bird [5 mins]	17 - 18
7.	Communications Update	Menna Davies Patricia Greer [5 mins]	
8.	Board membership update <ul style="list-style-type: none"> • <i>Membership terms</i> • <i>Recruitment Process</i> 	Steve West [5 mins]	
9.	Reports for the Joint meeting - West of England Combined Authority Committee and West of England Joint Committee <i>The Chair to invite comments on the published papers ahead of his attendance at the WECA Committee on Friday 29 January 2021.</i> <i>The agenda papers for the Joint meeting of West of England Combined Authority Committee and West of England Joint Committee will be published on 19 January 2021 and will be available via this link:</i> https://westofengland-ca.moderngov.co.uk/ieListDocuments.aspx?CId=192&MId=449	Steve West [5 mins]	
10.	Any Other Business <i>Including discussions on Brexit and the Pandemic</i>		

**West of England
West of England LEP Board**

Thursday, 1 October 2020, 9:30am
Meeting held virtually via Zoom

Present:

Zoe Metcalfe, ValueSwift
Joanne Rumley, Foot Anstey
Margot Day, Buro Happold
Richard Bonner, Arcadis
Heather Cooper, Hargreaves Lansdown
Prof Steve West, West of England LEP
Katharine Finn, PwC
David Brown, The Bristol Port Company

Neil Douglas, Viper Innovations
Christopher Grier, Airbus
Dick Penny, Watershed
Jon Reynolds, GDS Digital
Cllr Toby Savage, South Gloucestershire
Mayor Tim Bowles, West of England Combined
Authority
Cllr Dine Romero, Bath and North East Somerset
Cllr Donald Davies, North Somerset Council

Officers In Attendance:

Patricia Greer, Chief Executive
Menna Davies, Head of Communications, WECA
Pete Davis, Head of Grant Management and
Assurance
Antony Merritt, Head of Enterprise, Inward
Investment and Trade
James Cooke, South Gloucestershire Council
Susan Hayter, Bath & North East Somerset
Council

Lynda Bird, Head of Performance Planning &
Projects
Jess Lee, Head of Policy & Strategy
Helen Edelstyn, Senior Policy Manager
Malcolm Coe, Director of Investment and
Corporate Services
Stephen Bashford, Director of Business and
Skills

Apologies:

Mohammed Saddiq, Mayor Marvin Rees

Minutes

		Action
1	<p>Welcome and apologies</p> <p>The Chair welcomed everybody to the meeting which was held virtually via Zoom and apologies were noted.</p> <p>The Chair announced that Prof Sue Rigby the Vice-Chancellor of Bath Spa University would join the Board as the new HE representative. This would take the Board membership to 20, including 8 female members [40% of our board membership]. This trajectory would be continued in order to meet the 2023 target of 50%.</p>	
2	<p>Minutes of the meeting of 12 June 2020</p> <p>The minutes of the meeting held on 12 June 2020 were agreed as a correct record and signed by the Chair, subject to an amendment on Page 5 to replace 'place' with the word 'space' in the following sentence:</p> <p>"Cllr Savage raised the importance of place and the built environment, such as potential job losses in the aerospace industry may have on Filton"</p>	

3	<p>Declarations of Interest</p> <p>The following Declarations of Interest were declared: Steve West (Chair) – declared an interest as Vice-Chancellor of the University of the West of England (UWE) due to the University’s contractual work with SMEs;</p> <p>Katherine Finn – declared an interest as a Trustee of Avon Wildlife Trust.</p> <p>Cllr Dine Romero – declared an interest as a member of the National Trust.</p>	
	<p>Items for discussion</p>	
4	<p>Update on Covid-19 response</p> <p>The LEP Board was updated on the progress on the regional response to the Covid-19 pandemic and asked to consider the next steps.</p> <p>It was noted that the Regional Economic Recovery Taskforce had been established in May 2020 to lead work across West of England to drive economic recovery from the Covid-19 pandemic and to feed into the Government’s national recovery planning. The work of the Taskforce was covering three time periods: Short term – the crisis response and exit from lockdown; Medium term e.g. adaptation and resilience; and Long term - renewing and growing.</p> <p>The report stated that significant work had already been undertaken to develop and deliver a regional package of support for businesses and residents affected by the economic fallout of Covid-19. For example, increased capacity and new products and services had been built into the West of England Growth Hub, utilising additional funds from government and by pivoting existing regional interventions e.g. the creation of Trading Better Online, a Financial Resilience Programme, a new Business Innovation Fund, Workforce for the Future ‘SME:skills brokerage service’, a Small Business Grant (with a focus on tourism/hospitality) and Thrive at Work West of England.</p> <p>Furthermore WECA committee agreed in June 2020 to “...allocate £5m to support West of England businesses during the 2020 early phase of economic recovery advised by the Covid-19 Economic Recovery Taskforce and, where there is urgency, to delegate the approval of the business case(s) to the WECA Chief Executive in consultation with the Chief Executives of the constituent Councils” and “....the Taskforce will provide the evidence base for the design and delivery of such interventions”.</p> <p>In addition, WECA was making an ambitious case to Government through the Spending Review process for further resources to drive recovery and renewal through, for example, enhanced Adult Education Budget, devolution of National Skills Fund / FE capital and major investment in our innovation infrastructure capacity and capability. The Spending Review bid was aligned to the strategic actions and priorities coming out of the Taskforce meetings.</p> <p>The Recovery Action Plan has been appended to the report and would be considered by WECA Committee at its meeting on 9 October 2020 as an initial approach to addressing the immediate impacts of the crisis. The Plan set out strategic actions to support rebuilding of the region’s economy across 5 themes/pillars. A list of potentially longer-term areas of focus would be brought to the next meeting of the Taskforce for consideration. The LEP Board’s input into this list was requested. Early proposals included the following:</p>	

	<ul style="list-style-type: none"> • What is the future for town and city centres and how will workplaces be used in the future? • What is the future of the workplace? • What is the digital infrastructure required to support the future model of working and living? • How do we ensure that the requirements of young people are met not only in terms of training and pathways into employment but also in terms of supporting potential entrepreneurs with the infrastructure they will need to thrive? • How can we ensure that the rise in unemployment, particularly in the most deprived areas of the region, does not become entrenched and that people are able to move swiftly back into work? • If we continue to move between phases of higher and lower levels of restriction, what support might local businesses need to cope with the uncertainty? <p>The following comments were received:</p> <ul style="list-style-type: none"> • Concerns were raised about the rural economies particularly around the adequacy of IT provision in rural areas. Under 20% of business premises had not got full fibre broadband access. Further funding from government to support this area was a priority; • Place/cultural tourism went beyond city centres and barriers that existed for people to come back into work went wider than merely geographical locations; • There should be greater emphasis on green recovery with an aspiration to go beyond just relying on behavioural change and temporary reductions in carbon emissions; • Rentals were rising in the city centres due to “gentrification” with a potential effect on those who may be affected by rising unemployment and the BAME communities; • The recovery plan needed to support the cultural sector and small business, micro businesses and self-employed who did not always qualify for support; <p>It was stated that a set of indicators were being worked on in order to measure progress against the action plan which mainly covered the small and medium term challenges, whilst acknowledging that there may be a new set of problems arising from the second wave lockdown.</p> <p>Agreed:</p> <p>(1) That the comments received from LEP Board on the Covid-19 Recovery Plan be noted and used to inform future recommendations;</p> <p>(2) That the LEP Board note the updated intelligence on impacts of the pandemic.</p>	
5	<p>Climate Emergency Planning & Action plan</p> <p>Helen Edelstyn introduced a report setting out the Climate Emergency Planning and Action Plan which would be considered by WECA Committee at its meeting on 9 October 2020.</p> <p>The climate emergency action plan was a key part of WECA’s Covid-19 recovery</p>	

plan and supported the climate emergency goal alongside securing the region's economic future following the covid-19 outbreak. It formed part of a set of plans for the region, stemming from WECA's Local Industrial Strategy, and set out the ambitious action needed to deliver clean and inclusive economic growth. Five main challenge areas had been identified in the Action Plan:

1. Low Carbon transport System;
2. Low Carbon Business;
3. Renewable Energy;
4. Low Carbon Buildings and Places;
5. The Green Environment;

The target was to hit carbon neutrality by 2030.

A number of specific issues relating to the Covid-19 situation that impacted on or were addressed through the report were as follows:

- Working towards the decarbonisation of the transport system and increasing cycling and walking and the use of public transport; building on positive behaviour change following the covid-19 lockdown period;
- Helping business and local people benefit from growth in the green economy; maximising government green recovery investment in the region and supporting our businesses to build back better;

The following comments were made:

- The region needed to speak with one voice and be clear in its asks to government, although it was acknowledged that the real tests could come when projects had to be rejected if they did not meet the ambitions set out;
- It was queried whether there was any newer data than the two years lag as it made it difficult to assess the impact of various measures. It was reported that new data would be available soon;
- More emphasis on ecological factors was requested;
- A query was raised about how financial incentives for different initiatives could work. It was noted that it was important to work alongside government over what was possible and what was not possible and make the case for money to be invested in the region (for things like sustainable hydrogen) and to focus on new technologies;
- The Board expressed its thanks to Helen Edelstyn and her team for their work to support development of the Climate Emergency Action Plan;

Agreed: (1) That the comments received from the LEP Board on the Climate Emergency Action Plan be noted and used to inform future recommendations;

(2) That the draft climate emergency action plan be noted in advance of the 9 October meetings of the WECA Committee and West of England Joint Committee.

(3) That having considered the role that the LEP Board can play in focussing and coordinating the necessary activities, it be recognised that addressing the climate change emergency will require action from a wide range of partners across the region, by:

- Board members' organisations taking action;
- The Board stimulating and providing a focus for activity both between
- Board members' organisations and with the wider business community;

	<ul style="list-style-type: none"> • The Board identifying and championing best practice examples and • low carbon innovation; and • Considering whether the Board wishes to identify a sub-group /champion to take forward work in this area. 	
6	<p>Local Growth Fund and Getting Building Fund</p> <p>Pete Davis introduced a report informing the LEP Board of the integrated programme for the Local Growth Fund and Getting Building Funds and gave an update on delivery.</p> <p>The report stated that the West of England had been awarded £202.1m of capital funding through the Local Growth Fund (LGF) for the period 2015/16 to 2020/21. Whilst requirements around spend in year that were in place for the first two years of the Fund had now been relaxed, there had always been a requirement that all funds had to be spent by March 2021. It had been hoped that this hard end date for the LGF would be relaxed as the funding period came to a close but, despite lobbying through a number of channels, that had not proved the case. Indeed, as reported to the LEP Board in June 2020, owing to the impact of Covid-19 Government had retained one third of the LGF for 2020/21 whilst LEPs provided information on planned delivery and spend. After providing such reassurance, WECA had now secured the final third of the LGF for the current year. To help manage this hard LGF end date, structured overprogramming had been employed for some time and this currently stands at around £12m.</p> <p>In June 2020 Government announced the Getting Building Fund (GBF) aimed at funding capital projects which could help to accelerate national recovery. In July 2020, WECA had been informed that its award through this fund was £13.7m over 2020/21-21/22 spanning the LEP geography.</p> <p>Given there were around £12m of commitments (including £7m of contractual commitments) in place for LGF schemes which were beyond the funding received or expected, and that it was assumed that the overhang would be picked up by any successor programme to the LGF, it is intended that the GBF be used to enable the full funding and completion of the schemes within the LGF programme. It was not expected that any further LGF successor funds would be received for 2021/22.</p> <p>Pete confirmed that the LGF programme was on course for full spend but that it was hoped further flexibility for the GBF would be obtained.</p> <p>The following points were raised:</p> <ul style="list-style-type: none"> • The Government was reluctant to commit to additional long-term financial commitments at the moment as it was dealing with the immediate crisis around Covid-19 but that the lobbying in this area would continue. Speaking with one voice and a clear message was cited as important; <p>Agreed: that the LGF programme, the forecast spend position and risks be noted.</p>	
7	<p>West of England International Market Prioritisation Study</p> <p>Antony Merritt gave a presentation on the draft of the International Market Prioritisation study commissioned by the West of England Combined Authority</p>	

(WECA) and delivered by OCO Ltd.

The West of England Local Industrial Strategy recognised the region's strengths and assets, setting out clear priorities to drive sustainable economic growth. It was determined that in order to fully capitalise on global market resources and capabilities, a coherent long-term approach to international market engagement was needed to ensure that the region continued to attract high quality foreign direct investment, raised its international profile, and further supported businesses in overseas trade and international collaboration. The importance of inward investment and trade in driving economic recovery, had also been recognised as a key 'strategic priority' by the Regional Recovery Taskforce.

To help deliver this ambition, WECA commissioned OCO Ltd to undertake a detailed market prioritisation strategy that identified and categorised a series of source markets based on level of fit with current capabilities, demands and pre-existing regional plans and activities. This included 5 main areas of focus:

- *Review of Regional Priorities* - analysis of the markets which had been most commonly cited by each regional agency and the drivers behind the selection of this market;
- *Supply & Demand Side Analysis* - analysis outlining those markets which showed the greatest FDI (Foreign Direct Investment) potential for WECA's priority sectors;
- *Review of WECA and partnership organisations* - a series of recommended potential engagement activities by sector and markets that would be both feasible and beneficial to the region's efforts in growing FDI, trade and collaboration;
- *Benchmarking Competitor Agencies* - SWOT analysis of select competitor agencies and implications for the region; and
- *Stakeholders Consultations* - final report that presented the market prioritisation strategy with accompanying evidence, including any views shared by select teams on proposed prioritisation.

The following comments were raised:

- It was suggested there was a need for a group to connect this work together across the West of England;
- Further work was needed to consider the opportunities and challenges of working with stakeholders across the Western Gateway area;
- A number of potential target countries may have been omitted, such as Norway and the Emirates. However, most of the countries listed could not be reached by plane from Bristol;
- It is likely that domestic tourism would increase if international travel diminished, although there was a distinction between international trade and leisure travel. It was reported that the internal flight levels in China had returned to around 90% of pre-pandemic levels;
- Work around the Avonmouth/Sevenside logistics opportunity and Bristol Freeport was a separate debate as this report was mainly concerned with global reach. It was noted that the Chancellor of the Exchequer was keen on free trade zones;

Agreed: That the report be noted and comments received from the LEP Board on the West of England International Market Prioritisation Study be taken into account in future activity.

8	<p>WECA Committee and Joint Committee reports</p> <p>The Chair invited any comments from the LEP Board with regard to the content of the reports being submitted to the WECA Committee and Joint Committee on 9 October 2020, which had been published on 29 September 2020. He stated that comments could also be submitted after this meeting via email to himself or Patricia Greer and these could be reported to the WECA Committee to be considered as part of their decision-making.</p> <p>Agreed: that any specific comments on the WECA Committee reports be passed to Steve West or Patricia Greer in advance of the meeting on 9 October 2020.</p>	
	<p>The next meeting to be held on Wednesday, 20 January 2021, 10.00 am, arrangements to be confirmed nearer the time.</p>	

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West of England Local Enterprise Partnership Board meeting – 20 January 2021

Local Growth Fund and Getting Building Fund

Purpose of the report

1. To inform the LEP Board of the integrated programme for these funds and to update on delivery

Recommendation

To seek views on the LGF programme, the forecast spend position and risks.

Background

2. The West of England was awarded £202.1m of capital funding through the **Local Growth Fund** for the period 2015/16 to 2020/21. As previously reported all funds are required to be spent by March 2021. To help manage the hard LGF end date, structured overprogramming has been employed for some time. It was always recognised that this overprogramming would translate into an actual funding requirement in 2020/21 if all schemes delivered as planned, or in 2021/22 otherwise.
3. In June Government announced the **Getting Building Fund** (GBF) aimed at funding capital projects which could help to accelerate national recovery. In July we were informed that our award through this fund was £13.7m over 2020/21-21/22 spanning the LEP geography for spend by March 2022.
4. Given there are some £12m of commitments in place for LGF schemes which are beyond the funding received or expected, and that it was assumed that the overhang would be picked up by any successor programme to the LGF, the GBF is being used to enable the full funding and completion of the schemes within the LGF programme. It is not expected that any further LGF successor funds will be received for 2021/22.
5. Government requested that specific projects were identified for of the new GBF funding and six existing LGF projects (highlighted in Figure 1) together with the Weston General Stores have been identified as beneficiaries. However, these funds are being used flexibly to dovetail the LGF and GBF programmes and make best use of the extended deadline for the GBF to support schemes which require this.
6. Unlike the LGF, the GBF does not have the same local flexibility and the addition of any new projects to this programme would need Government sign off. This will be progressed at need. It is condition that the GBF is spent within the financial year it was awarded, that being £6.85m 20/21 and £6.85m 21/22.

Current LGF/GBF Position

7. The schemes within the LGF/GBF programme which have grant funding still to be claimed are shown in Figure 1. This illustrates that, based upon the latest reports, four projects are now forecasting spend in 2021/22 that would need to draw on the GBF with its later end date.

Spend £000s	20/21	Total - 15/16-20/21	21/22	Overall Total
Transport Schemes				
MetroWest Phase 1 Development Costs	6,134	21,025		
Sustainable Transport Package 17/18	81	4,936		
West Wick Rbt and North South Link	130	11,311		
Portway Station	-	-	1,553	1,553
A4018 Corridor Improvements	187	187		
Weston-super-Mare Town Centre Enhancement	2,197	3,000		
Keynsham Town Centre Improvements	482	652	848	1,500
South Glos Sustainable Transport Package	1,920	2,795		
Cribbs Patchway MetroBus Extension	2,741	7,365		
Emersons Green Local Transport Enhancements	2,830	3,732	1,318	5,050
FE Skills Capital Schemes				
South Bristol Construction Centre	4,733	6,000		
Bath College Catering & Hospitality Training Hub	1,479	2,503		
SGS Brunel Building (STEAM Centre)	5,291	6,442		
Infrastructure Schemes				
Superfast Broadband SGC	41	1,330		
Town Square, Weston-super-Mare	90	2,949		
Bath Quays Bridge	2,614	2,969		
Bristol Beacon Phase 2 Transformation Project	9,321	11,321		
Bath Quays South Phase 1a Enabling Infrastructure	2,075	10,107	584	10,691
Bath Quays North Phase 1b Relocation of Coach Park	79	1,489		
Bath Quays North Initial Development Works	5,554	5,554		
Purchase of Land at Bristol and Bath Science Park	20	4,929		
Innovation Schemes				
FoodWorks ^{SW} Innovation Centre	757	11,844		
OPCR - Sensor Factory, CAV & KWMC	964	3,340		
Umbrella	2,711	3,482		
Bristol VR Lab	57	295		
Grow-On2 Temporary Building	581	1,004		
	55,069	209,632	4,303	213,935
			1,700	215,635

Total Funds Available LGF	202,096	0	202,096
Total Funds Available GBF	6,850	6,850	13,700
Overprogramming	686	- 847	- 161

Subject to approval of change request

Getting Building Fund projects

Figure 1 - Projects in LGF Programme with Funding to be Claimed in 20/21

Note: schemes which have claimed all grant funding are not shown but are included in the totals

8. As shown in Figure 1, overall forecast spend within the LGF period is some £7.5m over our LGF award and some £700k over the LGF and GBF combined for 20/21. As things stand, should schemes deliver to their latest forecast, we are well placed to deliver full spend. That being said, we expect significant LGF grant claims in Quarter 3 and 4, totalling some £32m, to achieve this.

9. However, in reality it is expected that further mitigation for programme and spend pressures for schemes in the LGF/GBF programme are likely to be required including swops of funding between LGF and EDF. This approach has previously been used to de-risk LGF spend, most recently for Bath Quays projects and MetroWest Phase 1.
10. It should be noted that the mix of the hard deadlines and lack of full flexibility for the GBF will mean that a flexible approach and a number of such swops may be required at year end, and a delegation from the Joint Committee is being sought to enable this. Clearly, we will need to keep delivery and spend under close review as we move through to final LGF claims in April

LGF Dashboard

11. CLoG have provided a spreadsheet tool to enable LEPs to update on progress with the delivery of the LGF programme. This is reported quarterly and includes a dashboard which summarises progress with each project (LGF spend, match funding spend and output/outcome metrics) and the LGF programme overall.
12. Guidance requires that 'before submitting to CLoG, you must have appropriate sign off [of the dashboard] by the LEP Board (or Chief Exec if this is not possible in a particular quarter) and the Section 151 Officer.'
13. At the LEP Board meeting in January 2019 it was agreed that where reporting cycles align, then the dashboard will be provided to the LEP Board for approval, but where this is not possible sign off will be via the LEP Chair and Chief Executive.
14. The Quarter 2 20/21 dashboard, which is shown in Appendix 1, was signed off by the LEP Chair and Chief Executive and submitted to CLoG in November.

Author: Pete Davis

Appendix 1: LGF Q2 20/21 Dashboard

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Growth Deal Dashboard

LEP Name **West of England LEP**

This Quarter: **Q2_2021**

Deliverables Progress

Housing	This Quarter	15-17	Financial Year					Total
			17-18	18-19	19-20	20-21	21-25	
Houses Completed	0	0	0	0	0	0	-	0
Forecast for year	60	-	0	0	0	60	1,623	1,683
Progress towards forecast	0%	-	-	-	-	0%	-	0%

Jobs	This Quarter	15-17	Financial Year					Total
			17-18	18-19	19-20	20-21	21-25	
Jobs Created	426	85	821	1,033	1,251	760	-	3,950
Apprenticeships Created*	100	227	767	80	51	181	-	1,306
Jobs including Apprenticeships	526	312	1,588	1,113	1,302	941	-	5,256
Forecast for year	2,220	286	1,588	1,113	1,302	2,220	4,842	11,351
Progress towards forecast	24%	-	100%	100%	100%	42%	0%	46%

* Apprenticeships included within jobs totals prior to 2017

Skills	This Quarter	15-17	Financial Year					Total
			17-18	18-19	19-20	20-21	21-25	
Area of new or improved floorspace (m2)	375	7,630	12,031	0	12,111	805	-	32,577
Forecast for year	2,381	7,630	12,031	0	12,111	2,381	3,200	37,353
Progress towards forecast	16%	100%	100%	-	100%	34%	-	87%

Number of New Learners Assisted	This Quarter	15-17	Financial Year					Total
			17-18	18-19	19-20	20-21	21-25	
Number of New Learners Assisted	2,216	597	1,189	1,299	2,752	2,216	-	8,053
Forecast for year	2,216	597	1,189	1,299	2,752	2,216	1,880	9,933
Progress towards forecast	100%	100%	100%	100%	100%	100%	-	81%

Transport	This Quarter	15-17	Financial Year					Total
			17-18	18-19	19-20	20-21	21-25	
Length of Road Resurfaced	0	0	0	2	0	0	-	2
Length of Newly Built Road	0	0	0	0	1	0	-	1
Length New Cycle Ways	0	8	10	4	10	0	-	32

Project RAG Ratings

Project Name	Previous Quarter Q1_2021	This Quarter Q2_2021	Project Name	Previous Quarter Q1_2021	This Quarter Q2_2021
Weston College Law & Professional Services Ac	N/A	N/A	InnovationTheme	N/A	N/A
Sustainable Transport Package 15/16	N/A	N/A	Business Support Theme	N/A	N/A
MetroWest Phase 2	A	G	Bristol Virtual Reality Lab	AG	G
Future Technology Centre	N/A	N/A	Bristol SETSquared Centre Urgent Expansion	N/A	N/A
Open Programmable City Region	G	G	Bath Quays South Ph1a Enabling Infrastructure	A	AG
Bristol Robotics Laboratory and University Enter	N/A	N/A	Bath Quays North Ph1b Relocation of Coach Park	AG	G
Emersons Green Local Transport Enhancement	A	G	Bristol Beacon Phase 2 Transformation Project (p	A	G
West of England Growth Hub	N/A	N/A	MetroBus	N/A	N/A
MetroWest Phase 1	A	A	Weston-super-Mare Town Centre Transport Enha	AG	A
Aerospace Bristol (formerly Bristol Aerospace C	N/A	N/A	Weston College Health and Active Living Centre	N/A	N/A
Sustainable Transport Package 16/17	N/A	N/A	Weston College Construction Skills Centre	N/A	N/A
City of Bristol College Advanced Engineering Ce	N/A	N/A	FoodWorksSW Innovation Centre	AG	G
Bristol & Bath Cultural Destinations Media Bank	N/A	N/A	A39/A368 Marksbury Junction Improvement Sche	N/A	N/A
B&NES Construction Skills Centre	N/A	N/A	Bromley Heath Viaduct	N/A	N/A
Aztec West Roundabout	N/A	N/A	Bristol and Bath Science Park Purchase	G	G
North Somerset Enterprise Technology College	N/A	N/A	Institute of Advanced Automotive Propulsion Syst	AG	G
North South Link and West Wick Roundabout	AG	AG	Bath Quays North Infrastructure Development Wc	A	AG
Saw Close	N/A	N/A	STEAM Centre	AG	G
Health Technology Hub	N/A	N/A	Animal Management Centre	N/A	N/A
Superfast Broadband (SGC)	AG	G	Keynsham Town Centre Improvements	A	G
Town Square Weston-super-Mare	A	G	South Gloucestershire Sustainable Transport Pac	AG	A
Bath Quays Bridge	A	A	Cribbs Patchway MetroBus Extension	A	AG
Cattle Market Road Demolition Works	N/A	N/A	Grow-On2	A	AG
NTProStruct	N/A	N/A	Umbrella (Urban Multi Wireless Broadband and	AG	G
Sustainable Transport Package 17/18	AG	G	City of Bristol Advanced Constructions Skills Cent	AG	G
BEMA Training Centre	N/A	N/A	Bath College Catering & Hospitality Education & T	AG	G
Transport Theme	N/A	N/A	Overprogramming	N/A	N/A
Skills Theme	N/A	N/A	Weston-Super-Mare Sustainable Transport Improv	G	N/A
Digital/Internet Infrastructure	N/A	N/A	-	-	-
Cultural Sector Theme	N/A	N/A	-	-	-

Growth Deal Performance
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Area lead comments

Financial Progress

LGF Award	2015-16	2016-17	17-18	18-19	19-20	20-21	Total
	£16,600,000	£42,406,588	£49,831,528	£45,370,085	£13,575,065	£34,312,381	£202,095,647

LGF Outturn	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 8,411,756	£ 55,617,078	£ 19,380,203	£ 40,533,419	£ 40,191,486	£ 15,459,254	£ 171,181,440
Forecast for year	£ 48,045,461	£ 55,617,078	£ 19,380,203	£ 40,533,419	£ 40,191,486	£ 48,045,461	£ 203,767,647
Progress towards forecast	18%	100%	100%	100%	100%	32%	84%

LGF Expenditure	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 8,411,756	£ 55,617,078	£ 19,380,203	£ 40,533,419	£ 40,191,486	£ 15,459,254	£ 171,181,440
Forecast for year	£ 48,045,461	£ 55,617,078	£ 19,380,203	£ 40,533,419	£ 40,191,486	£ 48,045,461	£ 203,767,647
Progress towards forecast	18%	100%	100%	100%	100%	32%	84%

Non-LGF Expenditure	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 11,287,446	£ 77,529,857	£ 19,915,795	£ 53,941,015	£ 68,582,447	£ 41,829,686	£ 261,798,800
Forecast for year	£ 104,699,063	£ 77,529,857	£ 19,915,795	£ 53,941,015	£ 68,582,447	£ 104,699,063	£ 324,668,177
Progress towards forecast	11%	100%	100%	100%	100%	40%	81%

Total LGF + non-LGF Expenditure	This Quarter	15-17	Financial Year				Total
			17-18	18-19	19-20	20-21	
Actual	£ 19,699,202	£ 133,146,935	£ 39,295,998	£ 94,474,434	£ 108,773,933	£ 57,288,940	£ 432,980,240
Forecast for year	£ 152,744,524	£ 133,146,935	£ 39,295,998	£ 94,474,434	£ 108,773,933	£ 152,744,524	£ 528,435,824
Progress towards forecast	13%	+100%	+100%	+100%	+100%	+38%	82%

Contractual Commitments (manual entry)

	15-17	17-18	18-19	19-20	20-21	Total
Forecast	£ 55,617,078	£ 19,380,203	£ 40,533,419	£ 40,191,486	£ 46,373,461	£ 202,095,647
Actual	£ 55,617,078	£ 19,380,203	£ 40,533,419	£ 40,191,486	£ 46,373,461	£ 202,095,647
Variance	+0%	+0%	+0%	+0%	+0%	+0%

Commentary

The number of completed projects remains at 24 although three further projects (Grow-On2, North South Link and West Wick Roundabout and Superfast Broadband) completed LGF spend this quarter.

Following the award of the Getting Building Fund, six schemes will now be funded through a blend of LGF and GBF to address the LGF overprogramming. Four schemes have to date reprofiled funding from 20/21 to 21/22 (Portway Station, Keynsham Town Centre, Bath Quays Phase 1a and the Emersons Green Transport Enhancements/Composites Bridge) to benefit from GBF in that year, reducing the LGF overprogramming for 20/21. Portway Station remains conditionally approved and the position of the A4018 Corridor Improvements is under review.

The LEP Board receive a regular dashboard report for schemes across the programme - latest update October - and where schemes present 'Red' or 'Amber Red' ratings this has triggered a deep dive. This approach will also be utilised for the GBF funding.

We remain confident we will deliver full LGF spend by March and aim to use the GBF funding flexibly between projects in that programme to help deliver this, alongside other blended funding options such as the previous LGF-EDF swops. We are on track to exceed the Growth Deal job target and have exceeded the match funding target.

Name: Malcolm Coe

Signature



Date: 12 November 2020

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**West of England Local Enterprise Partnership
Board meeting – 29 JANUARY 2021**

INFORMATION ITEM: LEP DELIVERY PLAN

Purpose of the report

1. To share the annual LEP End of Year Report and Delivery Plan with Board Members.

Recommendation

To note the arrangements for submitting the LEP End of Year Report and Delivery Plan to BEIS.

Background

2. The LEP is required to submit an end of year report and delivery plan annually to BEIS providing details of progress in delivering Local Growth Fund and other projects funded through the LEP, together with future projections.
3. The report focuses on measurable outcomes. A more detailed narrative on delivery, including case studies, is included as part of the WECA Annual Report which is published each Summer.
4. The report provides actual figures for the year 2019/20 and future projections for the Local Growth Fund and other funded projects including:
 - Jobs created
 - Funding and match funding secured
 - Learners supported
 - Businesses supported
5. The report will highlight where we have expanded and adapted our programmes to provide additional support to reflect the changing needs of businesses during this unprecedented time. Given the ongoing lockdown restrictions we will be revisiting the forecast figures as we move in 2021.
6. The report is being finalised and will be included as part of the WECA Business Plan which will be discussed at WECA and Joint Committee meetings on 29 January 2021. A copy will be provided to LEP Board Members for comment and a draft shared with BEIS in advance of the Committee meeting. A final copy will be submitted to BEIS following feedback from WECA and Joint Committee.

Author: Lynda Bird, Head of Performance, Planning & Projects

